

GOVERNANCE, RISK & AUDIT COMMITTEE 09 September 2025 – OUTCOMES & ACTIONS LIST

MINUTE NO.	AGENDA ITEM AND ACTION	ACTION	DEADLINE/UPDATE
7	GOVERNANCE, RISK AND AUDIT COMMITTEE UPDATE AND ACTION LIST		
	Actions flagged as still outstanding: <i>HIA is now providing a brief progress update each month to ensure the Audit action plan remained on track for completion, but this is not reaching Members. Monthly reporting to continue</i> <i>The Performance Manager to discuss with the responsible Officer the lack of property assessments and the Committee to be updated on appropriate Property assessments</i> Ongoing Action: Action list to be circulated to CLT following the meeting	DSGO HIA DSM	Update was missing, this has now been located and shared with members. DSGO to take responsibility for forwarding to members going forward. Dec 2025 (next meeting) Ongoing commitment
8a	INTERNAL AUDIT PROGRESS & FOLLOW UP REPORT		
	To provide an update on the oldest 2 outstanding recommendations. To obtain and share an update on NN2202 relating to the provision of car parking services provide by Kings Lynn & West Norfolk Borough Council (KLWNBC).	DSD DSD	Committee updated at Sept meeting Committee updated at Sept meeting

	Update on land charges audit NN2412 (as nearing deadline for completion)	DSD HIA	Committee updated at Sept meeting Email circulated 12.06.25
9	ANNUAL GOVERNANCE STATEMENT 24/25 & LOCAL CODE OF CORPORATE GOVERNANCE		
	To provide a copy of the Project Management Framework Provision.	CE	Dec 2025 – by next meeting
10	DRAFT FINANCIAL STATEMENTS 2024 - 2025		
	To confirm what the cashflow on Pg.53 of the report refers to due to the big difference in figures across the 2 years.	DRC	Dec 2025 – by next meeting. Inc as appendix to Minutes
13	CORPORATE RISK REGISTER		
	To circulate Corporate Risk Register after the meeting To review the register at the September meeting	DSD DSM	Email sent 23.06.25 Register reviewed at Sept meeting
15	GOVERNANCE, RISK & AUDIT COMMITTEE WORK PROGRAMME		
	Self- assessment – to confirm when this will take place	HIA	Second part of CIPFA Self-Assessment to be completed at March 2026 meeting